



TAIDEYLIOPISTO
Sibelius-Akatemia
PL 30
00097 Taideyliopisto

KONSTUNIVERSITETET
Sibelius-Akademien
PB 30
00097 Konstuniversitetet

UNIVERSITY OF
THE ARTS HELSINKI
Sibelius Academy
PO Box 30
FI-00097 Uniarts

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+358 294 47 2000
www.uniarts.fi

Classical Music Performance Programme: Guidelines Concerning One-to-One Instrument Lessons

General

These guidelines apply to one-to-one instrument lessons for students in the classical music performance programme. Individual departments may provide supplementary instructions.

The guidelines are valid until further notice as of the date of the faculty dean's signature, and they apply to all undergraduate students in the Sibelius Academy's Faculty of Classical Music. For further information, please contact the head of academic affairs.

1. Teacher assignments

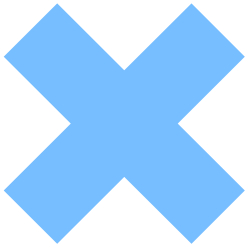
The department head decides which students are allocated to each teacher. A student may submit a request to be allocated to a certain teacher, and the department head considers whether the request is possible. Students can be allocated to part-time teachers only if all professors' and lecturers' schedules are full.

2. Major-instrument lessons

Students can attend classes only if they are registered as attending (present).

A student has the right to receive one-to-one instruction in his or her major instrument for 3 academic years (6 semesters as an attending student) when studying for a bachelor's degree and for 2.5 academic years (5 semesters as an attending student) when studying for a master's degree.

Major-instrument lessons are intended to help each student prepare for the Level A or Level B performance examination under a teacher's guidance. Having an up-to-date and approved individual study plan (HOPS) is a prerequisite to receiving such instruction. After the Level A performance examination, a student can no longer receive instruction in the major instrument.



Any semester in which a student is registered as attending depletes the quota for instruction in the major instrument. (This principle applies also, whenever a student participates in a student exchange programme or otherwise does not attend his or her major-instrument lessons.)

The department head confirms the number of one-to-one instrument lessons annually.

3. Minor-instrument lessons

A student applies for minor-instrument lessons as part of his or her individual study plan. The department head for the instrument in question decides whether the student will be granted lessons. Minor-instrument lessons are always discretionary.

A student can receive instruction in a minor instrument for 2 academic years (4 semesters as an attending student) when studying for a bachelor's degree and for 1 academic year (2 semesters as an attending student) when studying for a master's degree. In the 5.5-year programme, the student may start receiving lessons in a minor instrument in the 2nd year.

The number of lessons for a minor instrument is normally between one fourth and one half as many as the number for a major instrument.

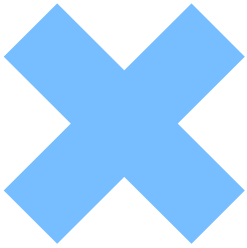
4. Special circumstances

Cancellations

Sibelius Academy has guidelines regarding compensation for cancelled one-to-one lessons. These guidelines apply if lessons are cancelled due to force majeure circumstances for either the teacher or the student or due to difficult life situations such as a student's long-term illness.

Suspension of teaching

If a student's progress towards a degree or preparation for the performance examination does not progress in accordance with the approved individual study plan, his or her one-to-one instrument lessons may be suspended. The lessons resume when the student has completed the missing courses from his or her individual study plan, updated that plan accordingly and resumed preparation for the performance examination. The department head decides when to suspend and resume the lessons.



After the Level B performance examination

If the student completes Level B in the 3rd year of his or her bachelor's studies but does not graduate, he or she can receive master's-level one-to-one instruction in the major instrument during the following semester. His or her individual study plan for a master's degree must be approved first.

If the student does not complete his or her bachelor's degree during the following semester, the master's-level one-to-one instruction will be suspended until the student completes his or her bachelor's degree.

Additional lessons

If the student needs additional instruction in the major instrument to prepare for a performance examination, he or she can apply for this using the "Application for extra individual tuition" form. The application must be justified. The department head may grant extra individual tuition of no more than 1 academic year (2 semesters) for a bachelor's student and no more than 1 semester for a master's student. The amount of additional instruction is no more than a half of the original number of one-to-one lessons in the major instrument. After this, the student must apply to the faculty dean for any additional instruction. The application periods are in March and November-December. Detailed instructions are available on the application form.

This document is a translation of guidelines "[Klassisen musiikin instrumentti- ja lauluopinnot: ohje henkilökohtaisen opetuksen myöntämisestä](#)" which are given February 1st, 2017 and signed by the faculty dean.

More information: Head of academic affairs, Faculty of Classical Music