# Notification

# on the submission

# of a thesis project

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**A thesis project for a Bachelor of Fine Arts degree** is a small-scale, seminar-related group or solo exhibition or an artistic performance carried out individually or collaboratively. **A written component and a visual documentation** must be attached to the thesis project**.** Even in cases when the artistic component of a thesis project is a joint exhibition / artistic performance by two or several students, each student must compile their own independent written component and documentation.

Student’s name Postal address

Postal code Phone number

City Email

Subject area

Artistic component (name/description):

Time and location

*The completed and signed notification form is submitted to the study coordinator of the subject area*

# Notification

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**Examiner 1):**

Name

Job position/title:

Phone number

Email

Subject area

**Examiner 2 :**

Name

Job position/title:

Phone number Email

Subject area

*To be filled in by the study coordinator:*

Date when the written component of the thesis

project has been received

To be filled in by the secretary of the Academic Council:

Date when the thesis project was discussed by the Academic Council and the grade received:

(grading scale: pass-fail)

**Instructions:**

* When you submit the written component of your thesis project in 3 paper copies and in digital form (USB), also submit the completed notification on the submission of the bachelor’s thesis project.
* The study coordinator submits the written component of the thesis project to the examiners.
* The examiners will write a short examiner’s statement where they propose that the thesis project receives either the grade Pass or Fail.
* After this, the written component of the thesis project, notification on submission of the thesis project and the examiners’ statements are brought forward to the Academic Council’s meeting. The Academic Council decides on the approval of the thesis project.

**Read the *thesis project guidelines for the Bachelor of Fine Arts degree***